

REPORT

DATE: September 14, 2006

TO: Administration Committee and Regional Council

FROM: Wayne Moore, moore@scag.ca.gov, 213.236.1804

SUBJECT: Increase Threshold for Approval of Contract Amendments

EXECUTIVE DIRECTOR'S APPROVAL:

RECOMMENDED ACTION:

Increase the threshold for Administration Committee and Regional Council approval of contract amendments to \$75,000.

SUMMARY:

Increasing the threshold for approval of contract amendments from \$25,000 to \$75,000 would allow continuation of consultant services with minimal interruptions or delays, and will not impact consultant contract schedules. This is consistent with the Regional Council's intent to improve SCAG's procurement process when the threshold was increased to \$250,000 for approval of contracts by the Regional Council. If the contract amendment threshold remains at \$25,000, project schedules may be impacted due to the time it takes a contract amendment to be completed through the Administration Committee and Regional Council approval process.

Any contract amendment that would increase the total contract value over \$250,000 will be included in the Administration Committee and Regional Council agenda for approval.

BACKGROUND:

At the May 5th, 2005 Regional Council meeting, authorization was granted for increasing the threshold from \$25,000 to \$250,000 for approval of contracts by the Regional Council this action was taken to allow for a more expeditious procurement process for consultant services. However, the approval request did not address contract amendments. Currently, SCAG must obtain prior Regional Council approval for any contract amendment greater than \$25,000.

FISCAL IMPACT:

No fiscal impact.